

**CALIFORNIA COMMISSION ON DISABILITY ACCESS
EXECUTIVE COMMITTEE
MEETING MINUTES**

May 13, 2015

1. CALL TO ORDER

Vice Chair Steve Dolim welcomed everyone and called the meeting of the Executive Committee of the California Commission on Disability Access (CCDA or Commission) to order at 1:30 p.m. at the Department of Rehabilitation, 721 Capitol Mall, Room 244, 2nd floor, Sacramento, California 95814.

The off-site meeting location for teleconference was the City of Los Angeles Department on Disability, 201 North Figueroa Street, Suite 100, Los Angeles, California 90012.

Vice Chair Dolim reviewed the meeting protocols.

ROLL CALL

Commissioners Present:

Guy Leemhuis, Chair (Teleconference)
Steve Dolim, Vice Chair
Michael Paravagna
Betty Wilson

Other Commissioners Present:

Scott Hauge

Staff Present:

Angela Jemmott, Executive Director
Brandon Estes, Program Analyst
Addison Embry, Program Analyst

Also Present:

Eleni Lewis, Legislative Aide to Assembly Member Marc Steinorth (Teleconference)
Donald Parks, Accessible Technology Services (Teleconference)
Irene Walela, Acting Deputy Director, Independent Living and Community Access
Division, Department of Rehabilitation (Teleconference)

Staff Member Estes called the roll and confirmed the presence of a quorum.

2. APPROVAL OF MEETING MINUTES (FEBRUARY 11, 2015) – ACTION

MOTION: Commissioner Paravagna moved to approve the February 11, 2015, California Commission on Disability Access Executive Committee

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Meeting Minutes as presented. Commissioner Dolim seconded. Motion carried unanimously.

3. COMMENTS FROM THE PUBLIC ON ISSUES NOT ON THIS AGENDA

There were no questions or comments from the public.

4. OUTSTANDING ACTION ITEMS FROM PREVIOUS MEETING – UPDATE

Executive Director Jemmott stated staff completed the requested spreadsheet of CCDA Committee appointments. She noted there are several vice chair vacancies.

Action Items

- Chair Leemhuis is to appoint vice chairs to the Committees.

5. COMMITTEE MEMBERS SPREADSHEET – UPDATE & DISCUSSION

Chair Leemhuis stated the Committee Members Spreadsheet is up to date with the exception of the vice chairs soon to be appointed.

Action Items

- No action items.

6. COMMITTEE UPDATES

a. Education & Outreach

Betty Wilson, the chair of the Education & Outreach (E&O) Committee, stated the Committee is working on the formal launch of the checklist with the event in the San Francisco City Hall on June 24th and working collaboratively with organizations such as the California Building Officials (CALBO) and the International Code Council (ICC) to get the information out to building inspectors about the new checklist.

b. Checklist

Steve Dolim, the chair of the Checklist Committee, stated the checklist has gone through the legal review and is in the final graphics work.

c. Legislative

Commissioner Paravagna, the chair of the Legislative Committee, stated the Committee has had its first meeting with the next meeting scheduled May 26th. The Committee has established protocols and determined it will take a two-pronged approach: create legislative proposals consistent with the nine goals of the CCDA Strategic Plan, and respond to pending legislative bills. The Committee will outreach to legislative members and their staff to strengthen the relationship between the CCDA and the Legislature.

Action Items

- No action items.

7. REPORT BY EXECUTIVE DIRECTOR – UPDATES AND DISCUSSION

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a. CCDA Staffing

1. New Hire and Vacancy

The Office Administrator position has been posted on the CalHR website. It closes on May 18th.

2. Training

OTech provided webpage training this month, the DOR provided the opportunity to sit in on flexible websites and documents training, and the CCDA is in wave two of the FI\$Cal System Services training, a new state accounting system, which launches in July.

b. Travel Policy Update

Executive Director Jemmott asked for clarification about the Policy Memorandum: Travel Policy for Attendant Services, specifically whether or not travel time to meetings is included.

Commissioner Wilson stated the acceptable federal policy for the city of Los Angeles is at least a half-day reimbursement for necessary additional travel days, but there is flexibility in that allowance.

Commissioner Paravagna stated the reimbursement should be consistent with the need for travel that the Commission has created. If there is, for example, the need to meet with a legislator after the meeting, which extends the need for support, then the Commission should reimburse the expenses for it.

Public Comment:

Irene Walela, Acting Deputy Director, of the Independent Living and Community Access Division, of the Department of Rehabilitation (DOR), stated the issue never came up in her department because they manage the schedule according to the rules in the State Administrative Manual. She offered her assistance in navigating the State Administrative Manual, which may answer the Commission's questions.

c. Projects

1. Outreach effort(s)

Staff has had introductory meetings with a number of legislative offices; is working collaboratively on the 25th Anniversary of the Americans with Disabilities Act (ADA) and the June 24th Checklist outreach; and is working with the DOR Translation Project on outreach material to small businesses.

d. Monthly Budget update

Executive Director Jemmott stated June 30th is the end of the fiscal year. The highlights of that report will be more strongly developed in the next Executive Committee meeting. It is important for the CCDA's budget to be expanded to include all planned projects and outreach.

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Commissioner Dolim asked staff to include a format in the budget report that includes an “actual” column. Commissioner Paravagna agreed it would be helpful to include a format in the budget report with what is budgeted, encumbered, and expended.

Action Items

- Staff is to include a format in the budget report with what is budgeted, encumbered, and expended.

8. CCDA ADA 25TH ANNIVERSARY PARTICIPATION – DISCUSSION

Executive Director Jemmott suggested two celebratory opportunities from the CCDA to the community to participate in the 25th Anniversary of the ADA:

- Commissioner Paravagna has been representing the CCDA in joint meetings with the DOR, where one of the items of discussion is a speaker’s bureau. Executive Director Jemmott suggested that each Commissioner attend a chamber meeting in their region and make a presentation as a representative of the CCDA in connection with the 25th Anniversary.
- Outreach to business associations and disability advocates to join in the CCDA pledge: Access for All in celebratory recognition of the 25th Anniversary.

Chair Leemhuis suggested drafting the language as part of the pledge for people to participate in by disseminating it on the CCDA website, Facebook, and other social media sites.

Action Items

- Chair Leemhuis is to draft the language for the pledge by next week for Commissioner feedback.

9. DISABLED PLACARD ABUSE – DISCUSSION

Chair Leemhuis stated there have been a number of reports of disabled placard abuse statewide. He suggested contacting the attorney general’s office to invite them to provide an update on this issue at the next full Commission meeting.

Executive Director Jemmott stated the DMV has a team called Operation Blue Zone that can be invited to present at a full Commission meeting.

Action Items

- Staff is to invite representatives from the attorney general’s office and the DMV to present at the next full Commission meeting.

10. LEGISLATIVE TRACKING

AB 52 (Gray D) – Public accommodations: construction-related accessibility claims.
AB 54 (Olsen D) – Public accommodations: construction-related accessibility standards: tax credit.

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AB 1342 (Steinorth R) – California Commission on Disability Access.

AB 1521 (Committee on Judiciary) – Public accommodations: construction-related accessibility claims.

SB 67 (Galgiani D) – Disability access: statutory damages.

SB 251 (Roth D) – Civil rights: disability access.

SB 624 (Anderson R) – Accessible state technology.

Public Comment:

Eleni Lewis, Legislative Aide to Assembly Member Marc Steinorth, shared the current status and summary of AB 1342. The bill is in the Assembly Appropriations Committee. Because of the large budget request, this bill would more appropriately be pursued through the budget process. She is working to circulate a letter to the legislators asking them to sign to request that the Senate and Assembly Budget Committees put the CCDA as an agenda item at one of their hearings. She suggested that members of the CCDA, disabilities rights organizations, and business owners testify how valuable the funding would be. She is working to get as many legislators on board as possible to pursue funding through the budget process.

Executive Director Jemmott stated AB 52 and SB 67 are moved to two-year bills and AB 54 is in suspense. AB 1521 is delayed in the Judicial Committee. SB 251 was heard this morning in the Finance Committee is to go to Appropriations. SB 624 was introduced yesterday and is scheduled to go into the next hearing.

Public Comment:

Donald Parks, of Accessible Technology Services, stated he testified yesterday with another person and got the bill through. The other person testifying had concerns about consumer input and how well things are being made accessible. He stated he is working with the author in terms of amendments for public involvement and validating how well the government implements accessibility standards. He asked if the Commission had any input that is appropriate for the bill.

Chair Leemhuis asked Mr. Parks to contact Commissioner Paravagna to discuss legislation.

Action Items

- No action items.

11. FUTURE AGENDA ITEMS

Chair Leemhuis asked Committee Members to send future agenda items to staff.

12. ADJOURN

Chair Leemhuis adjourned the meeting at 3:30 p.m.